

2026 Christmas in the Grove CRAFT FAIR Vendor Information

Presented by the Cottage Grove Community Foundation

Date: **Saturday, December 5, 2026**
Time: 9:00 a.m. to 3:00 p.m.
Place: Glacial Drumlin School
801 Damascus Trail, Cottage Grove, WI 53527
Set Up: 6:30 a.m. to 9:00 a.m.
Take Down: 3:00 p.m. to 4:00 p.m.

Vendor space fee: \$60 10 x 10
\$70 10 x 10 - with electric
\$80 Large 10 x 15 (no electric)
\$45 Hallway space 6 x 10



COTTAGE GROVE
COMMUNITY FOUNDATION

Vendor donated item(s) for charity raffle: Drop off on arrival. Retail value \$25, please.

Payments:

- Checks payable to: Cottage Grove Community Foundation
- Online payments accepted: on the Cottage Grove Community Foundation website, please use the "Donate Now" link and add in the note field "Craft Fair Vendor Booth"

Questions:	John Radovan Jradovan1@yahoo.com (608) 225-4409 Keri Robbins keri@uwalumni.com (608) 692-7830	Cottage Grove Community Foundation https://www.cottagegrovecf.org/ <i>Cottage Grove Community Foundation is a 501(c)3 Non Profit serving Cottage Grove, Wisconsin. EIN: 84-3454997</i> Mailing address: CGCF (attn: Craft Fair Organizers) P.O. Box 184 Cottage Grove, WI 53527
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CONDITIONS

- Fees are non-refundable.
- Vendors are required to donate an item(s) representative of items sold in their booth to be used in a charity raffle drawing that takes place during the event. It's requested that the donation have a for-sale value of at least \$25.
- No tables, chairs or supplies will be provided (NO EXCEPTIONS).
- No smoking on school grounds at any time.
- Your area should be left the way you found it (clean).
- The entire exhibit and equipment are the full responsibility of the exhibitor.
- Anyone using electric must supply their own cords and secure them.
- Gym space locations are reserved for handcrafted items only. No food/drink or franchise vendors in gym; any such vendors will be assigned hallway spaces.
- No early closings. Please.

REGISTRATION: To ensure your spot, provide:

1. Payment (checks payable to **Cottage Grove Community Foundation**; or pay online)
2. Application
3. Wisconsin Temporary Event Operator and Seller Information form.

BOOTH LOCATION RENEWALS: Returning vendors can renew the same booth location if they return their forms and payment by **February 1, 2026**. After that date, vendor spaces will be assigned based on the date the completed forms and fees are received.



2026 Craft Fair **VENDOR APPLICATION**

— YES, I would like to participate in the December 5, 2026
Cottage Grove “Christmas in the Grove” **Craft Fair** and I accept the conditions.

Signature: _____

NAME _____

BUSINESS NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE (____) ____ - ____

E-MAIL _____

TAX ID NUMBER _____

Please describe the types of items you will be selling:

BOOTH TYPE:

- 10 x 10 no electric = \$60
- 10 x 10 with electric = \$70
- 10 x 15 large booth, no electric = \$80
- 6 x 10 hallway space = \$45

Do you have a preferred booth location? Please let us know!

REMINDER: complete and attach the **State of WI “Temporary Event Operator and Seller Information” form** and send along with this application.

confirmation notices will be sent in the fall